



CITY OF ALLEN PARK

LIBRARY ADVISORY COMMISSION
8100 ALLEN ROAD
ALLEN PARK, MICHIGAN 48101
313-381-2425

March 7, 2007

Meeting Minutes

Attendance - Commissioners: Dean Hill, Ron Iris, Jack Rourke, Kim Siembor, and Miriam Winkler; Librarians: Sandi Blakney and Karen Smith; Guests: Tony Rinna, City Administrator, Councilman Gary Burtka, Chair of the Allen Park Community Affairs Committee.

Call to Order and USA Flag Pledge of Allegiance at 5:02 P.M.

Introductions of and to guests. Welcome to new Library commissioner Jack Rourke who fills the remaining term of resigned commissioner Darrell Lott.

Approval of Agenda

- Motion / Second: Kim / Miriam - Passed

Approval of Minutes and ready for web publication

- Motion / Second: Miriam / Ron - Passed

Report of the Librarian

- (*See attached*)

Report of Committees

Children and Young Adult

- Upcoming programs: Mardi Gras, Teen Night Bingo, Bunny Story time with Balloon Twister

Budget and Finance

- (*see Librarian's Report*) Wayne County is again five months behind in its billing for library services!

Adults

- (*see Librarian's Report*)
- Focus groups are planned for this coming Saturday (Mar. 10) that will target various populations. (Viz. Children, Adults, Youth, Seniors.)

Technology and Facility

- Mr Rinna and Burtka recommended we have a "Needs Assessment and Feasibility Study" for library renovations and expansion. The City can fund half and we would need to fund half.
- Motion / Second: Jack / Miriam - Passed "The Allen Park Library Advisory Commission hereby recommends to the City Council that a "Needs Assessment and Feasibility Study" be performed for the purpose of renovations and expansion to the present public library building. The proposed Needs Assessment and Feasibility Study shall not exceed \$10,000.
- Our "new" library management computer software (SAM) is quite hard to use and not "bug" free yet.

Communications

- Our appreciation is given to Darrell Lott for his service to this Commission and the role he took as liaison to the Friends of the Allen Park Public Library.

Unfinished Business

- The AP Senior Housing Hold Harmless agreement in the hands of the City lawyer and will likely need to be signed by the Council.

New Business

- Dean requested we develop a slogan for the library in the near future. He will compile focus group discussion to help that happen.

Public Comments

- We previewed public suggestions for library slogans and added “Open New Worlds, and Enrich Your World, at the Allen Park Public Library.”

Handouts (Available in Commission proceedings binder at Library.)

- Librarian’s Report; List of Slogans; Sample Needs / Feasability study; Agenda.

Adjournment at 6:21 P.M.

Motion / Second:

Ronald L. F. Iris.

Allen Park Library Advisory Commission Secretary