

**ALLEN PARK LIBRARY ADVISORY COMMISSION  
COMMISSION MEETING MINUTES  
June 4, 2008**

The meeting was called to order by Chairperson Jack Rourke at 5:00 p. m.. We opened with the Pledge of Allegiance.

**MEETING ATTENDANCE**

Present: Commissioners Jack Rourke, Patricia Nowak, Terri Hagan and Miriam Winkler; and Librarians Sandi Blakney and Karen Smith. Absent: Commissioner Maria Lalli, excused.

**AGENDA**

The agenda was approved as presented. Miriam/Patty. Carried.

**PRIOR MINUTES**

The minutes of the April 2, 2008 meeting were approved as presented and will be released to the City web-site. Miriam/Patty. Carried.

**LIBRARIAN'S REPORT**

- Circulation was up about 1% for April, and stagnant against for May against our totals for May, 2007. This plateau was inevitable without an increase in hours.
- In April, a total of 20 programs for teens, tweens, YA's, and adults, and storytimes for many age ranges were held with strong attendance.
- In May, 17 programs for these same groups were well received.
- On May 7 our Librarians attended the Michigan Library Association's Spring Institute--an annual three-day conference for Youth Services/Teen Librarians in Grand Rapids. They presented information to a Focus Group about utilizing the services of Special Needs students in a Library Aide capacity, an area they have implemented here in Allen Park.
- Our Librarians also did mock job interviews with APHS students to give them practice in this skill.
- The summer Reading Program begins June 16 with many programs planned for the full range of young Allen Park readers. Details are in the summer 2008 issue of *The City of Allen Park News*, delivered to each Allen Park home.
- On June 16, author Rudolph Alvarado will make a presentation to the public at 6:30 p.m.

**STANDING COMMITTEE REPORTS**

Children and Young Adult

- The many programs were well attended.

Budget/Finance

- The Revenue and Expenditure Reports for the City of Allen Park are current through March 2008.
- Wayne County's financial reports are current through April, 2008.

- The Allen Park Budget meeting to finalize next year's budget will be held on June 10, 2008.

#### Technology

- TLN is continuing to work on our network and the computers donated by Baker College. We are ready to have Microsoft Office software installed on the new word processing stations, and WorkFlows (library automation software) will be installed on the new staff computers.

#### **CORRESPONDENCE**

- None

#### **OLD BUSINESS**

- Mayor Burtka is waiting for the Library commission's written recommendation regarding the Library Renovation/Expansion Project. Our new Commissioners were brought up to speed about the projected/planned/dreamed of expansion of the library facility. We will work on a recommendation per the Mayor's request.

#### **NEW BUSINESS**

- We have a new student assistant (page).
- One of our part-time librarians is leaving us for a full-time position with the Wayne County Regional Library for the Blind and Physically Handicapped.
- We are posting 2 part-time paraprofessional (librarian assistant) openings with Wayne County. Ideally, two library science students will be interested.
- We have begun offering an e-newsletter which alerts patrons to new books in a variety of genres.
- Macy's has renewed the very popular Museum Adventure Pass program for a second year.
- We have a large hole in the Library roof, made last week by tree branches. We await response from the City to circumvent another waterfall in the building.
- We are in contact with a writing consultant/editor to make a presentation to the teen writing group.

#### **PUBLIC COMMENTS**

- None

The meeting was adjourned at 6:14 p.m. Terri/Miriam. Carried.

The next meeting will be on Wednesday, September 3, 2008 at 5 p.m. Special meetings, if needed, will be called during the summer recess.

Miriam Winkler  
Secretary