



City of Allen Park Fire Department

6730 ROOSEVELT • ALLEN PARK, MICHIGAN • 48101-2599
PHONE: 313-928-0024 FAX: 313-928-6377
www.cityofallenpark.org



Chief Douglas LaFond

NFPA Certified Fire Inspector II & Plan Review
dlafond@cityofallenpark.org

Date: _____

Business Information

Business Name: _____ Phone: _____

Street Address: _____ E-mail: _____

Owner or Lessee Information

Name: _____ Phone: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Contractor Information

Business Name: _____ Phone: _____

Contact Name: _____ Cell: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Type of Inspection

- | | | |
|---|---|--|
| <input type="checkbox"/> Sprinkler Hydro | <input type="checkbox"/> UL-300 Puff Test | <input type="checkbox"/> Fire Alarm Field Test |
| <input type="checkbox"/> Annual Fire Inspection | <input type="checkbox"/> Hydrant Flow Test | <input type="checkbox"/> Duct Detector Function Test |
| <input type="checkbox"/> Certificate of Occupancy | <input type="checkbox"/> Special Use Inspection | <input type="checkbox"/> Apartment Inspection |
| <input type="checkbox"/> Liquor License Change | <input type="checkbox"/> Fireworks Sales Inspection | <input type="checkbox"/> Medical Facility Licensure Inspection |
| <input type="checkbox"/> Other: _____ | | |

Plan Review Required

Plans must be submitted with an application for Plan Review by the Fire Department and the appropriate fee must be paid before a permit can be issued.

Plans and specifications are required for all installations and alterations to Fire Suppression, Detection, and Notification Systems. Site Plans are also required for all Fireworks Displays and Fireworks Sales.

Type of Plan Review

- | | | |
|---|---|---|
| <input type="checkbox"/> Sprinkler System | <input type="checkbox"/> Limited Area Sprinkler | <input type="checkbox"/> UL-300/Kitchen Fire Suppressor |
| <input type="checkbox"/> Fire Alarm | <input type="checkbox"/> Fireworks Display | <input type="checkbox"/> Occupancy Load Calculation |
| <input type="checkbox"/> Full Fire Safety Plan Review | | |
| <input type="checkbox"/> Other: _____ | | |

Fee: _____

Building Information

- Amusement Industrial Parking Garage Retail Utility
- Church Medical Public School Warehouse
- General Office Mercantile Restaurant Service Station Other: _____

Describe in detail type of work being done. If the use of an existing building is being changed, enter proposed use: _____

Type of Frame

- Masonry Wall Wood Frame Structural Steel Reinforced Concrete Other: _____

Fire and Alarm Systems

- Kitchen Suppression Fire Alarm Sprinkler System Other: _____

Dimensions/Data

Number of Stories: _____ Use Group: _____ Number of Occupants: _____ Square Footage: _____

Applicant Information

Applicant is responsible for payment of all fees and charges applicable to this application and must provide the following information

Name: _____ Phone: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Federal ID Number: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all the applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Signature: _____ Date: ____/____/____

Total Fee: \$ _____

Office Use Only

Fee collected by: _____ Fire Marshal notified that fee was paid: _____

Comments: _____



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FIRE INSPECTION AND PLAN REVIEW FEE SCHEDULE

Item	Cost	No.	Total
Site plan review, per structure (includes 1 follow-up review)	\$325.00		
Plan review, fire sprinkler system (per riser)	200.00		
Plan review, limited area sprinkler system (up to 50 heads)	125.00		
Sprinkler system hydrostatic test (per riser)	225.00		
Plan review of kitchen UL-300 system (per system)	200.00		
Puff test of UL-300 system (per system)	200.00		
Plan review for fire alarm system	225.00		
Field test for fire alarm system	225.00		
Observe fire flow test (per hydrant)	200.00		
Duct detector function test (single)	100.00		
↳ Duct detector function test (each additional over 1)	25.00		
Annual fire inspection	Free		0.00
Certificate of occupancy inspection (up to 5000 sq. ft.)	150.00		
↳ C of O inspection (every 1000 sq. ft. over 5000)	30.00		
Medical facility licensure inspection	125.00		
Annual apartment building inspection (per building)	275.00		
↳ Additional cost per apartment	2.00		
Change in liquor license site inspection	200.00		
Fireworks display site plan review	200.00		
Special use field inspection (LPG, fuel tanks, etc.)	150.00		
Occupancy loads calculated (per 1000 sq. ft.)	20.00		
Other special inspections, follow-up, and specialty reviews (per hour, 1 hour minimum)	100.00		
TOTAL			

A rate of 150% above the original inspection fee will be charged for all re-inspections, except annual fire inspections. The re-inspection fee for annual fire inspections will be \$50.00 for the first re-inspection and \$100.00 for all subsequent re-inspections until all violations are corrected. All fees shall be paid at the Building Department, at or before time of scheduling.

Reviewed by: _____ Date: ____/____/____