



City of Allen Park

BUILDING DEPARTMENT

15915 SOUTHFIELD ROAD,
ALLEN PARK, MICHIGAN 48101-2599
PHONE: 313-928-4441 FAX: 313-928-1764
www.cityofallenpark.org

Mechanical Permit Application

All sections of application MUST be completed before review and approval

Date: _____

Job Location

Has a building permit been issued?

Name Owner/Agent: _____ Yes No Not Required

Street Address: _____

E-Mail Address: _____ Phone: _____

Contractor/Homeowner Information Contractor Homeowner

Name: _____ Business Name: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

E-Mail Address: _____

State License Number: _____ Expiration Date: ____ / ____ / ____

State Registration Number: _____ Local License Jurisdiction: _____

Local License Number: _____ Expiration Date: ____ / ____ / ____

Federal Employee Number: _____ MESC Employee ID Number: _____

Workers Compensation Insurance Carrier: _____

Type of Job

Single Family New Alteration Special Inspection Other

Plan Review Required

- Exceptions:
1. One or two family dwellings when the total heating/cooling system input rating is 375,000 BTUs or less
 2. Alterations and repair work determined by the mechanical official to be of a minor nature
 3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 sq. ft.
 4. Work done by a government subdivision or state agency costing less than \$15,000

What is the input rating of the heating system? _____

What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

Signature of Licensee or Homeowner: _____ Date: ____ / ____ / ____

Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Fee Chart – All Permits require a \$50.00 Base Fee

Mechanical Permit Fees							
Item	Cost	No.	Total	Item	Cost	No.	Total
Residential heating system	\$55.00			Commercial duct/unit	\$75.00		
↳ (includes duct & pipe)	-			Commercial air conditioner	-		
Furnace (gas/oil burner)	-			↳ Up to 35 tons	70.00		
↳ Up to 50,000 BTUs	35.00			↳ Over 35 tons	100.00		
↳ 50,001 to 300,000	55.00			Commercial exhaust fans	30.00		
↳ 300,001 to 500,000	75.00			Fire suppression system	50.00		
↳ 500,001 and up	100.00			↳ 1 to 100 heads	1.50		
Residential air conditioner	45.00			↳ 101 to 300 heads	1.00		
Residential exhaust fan	20.00			↳ Over 300 heads	0.75		
Humidifier	15.00			Commercial hoods	30.00		
Air cleaner	15.00			Cooling towers	30.00		
Residential duct alteration	40.00			Wet heat distribution	-		
Water heater	20.00			↳ Up to 1 ¼"	55.00		
Gas burning fireplace	35.00			↳ Up to 1 ½"	65.00		
Chimney/liner	35.00			↳ Over 1 ½"	75.00		
Flue/fire vent damper	15.00			Commercial gas piping 1 st Unit	45.00		
Wall heater	40.00			↳ Each additional unit	10.00		
Heat recovery unit	20.00			Tanks above ground	20.00		
Gas pressure test	45.00			Tanks underground	25.00		
Solar panels (set of 3)	20.00			V.A.V. boxes	10.00		
Special/safety inspections	45.00			Evaporator coils	3.00		
Additional inspections	35.00						
Column Total Cost				Column Total Cost			
Minimum permit fee: \$85; if total is less than \$85, cost is \$85 →				Plus Base Fee			50.00
				Grand Total Cost			

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A permit will be cancelled when no inspections are requested and conducted within six months of the date of the issuance or the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.**

Inspector Approval: _____ **Date:** ____ / ____ / ____

The City of Allen Park will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc. under the Americans with Disabilities Act you may make your needs known to this agency.

Enclose a SASE if you want your permit returned to you.