



Allen Park Housing Commission



Agenda

www.allenparkhousing.com

Rupert Miller III, President
Robert Draper, Vice President
Robert J. Hoover, Commissioner
Peter Tochman, Commissioner
Herb Weiss, Commissioner

A Regular Meeting/Budget Hearing of the Allen Park Housing Commission will be held on Monday, October 15, 2018, at 4 pm in the Community Room of the **Leo Paluch Senior Apartment Building**, 17000 Champaign, Allen Park, MI.

- 1.) Roll Call
- 2.) Pledge of Allegiance
- 3.) Approval of the Agenda (action)
- 4.) Approval of the September 2018 Minutes (action)
- 5.) Approval of monthly financials September (action)
- 6.) Approval of the claims and accounts September (action)
- 7.) Communications

Letter from President Miller regarding evaluation forms

- 8.) Executive Director Reports

Vacancy: 0 Waitlist: 219

Vacation days: 10/20

Policy Committee

FOIA Policy/FOIA Request Form

Governance Policy

Commissioner Job Description

President/VP Job Description

- 9.) Maintenance Report
- 10.) New Business
- 11.) Unfinished Business
- 12.) Citizen Comments (please limit to 3 minutes)
- 13.) Adjournment (action)

Policy Reports Calendar

November: Ethics Policy, Equal Housing Policy, Facilities Use Policy.

December: Funds Transfer Policy, Hazardous Materials Policy, Internal Control Policy, Investment Policy.

January: Job Description AA, Job Description ED, Maintenance Plan, Maintenance Inventory Policy.

February NO Weapons Policy, Painting Policy, Pest Control Policy, Pet Policy.

March: Personnel Policy, Personnel Policy Amendment.

April: Procurement Policy.

May: Smoking Policy, Travel Policy, Trespass Policy

June: Unit Transfer Policy, Video Policy, VAWA Policy