

MINUTES

Allen Park Downtown Development Authority

REGULAR MEETING

Thursday, October 25, 2018

6:30 p.m.

The Allen Park Downtown Development Authority met in regular session on Thursday, October 25, 2018, at 6:30 p.m. in the conference room at city hall.

1. **PLEDGE OF ALLEGIANCE**

2. **CALL TO ORDER** Chairman Keenan called the meeting to order at 6:30 p.m.

3. **ROLL CALL** Vice-chair/Secretary Riviera called the roll. A quorum was present.

Present:	Fred Frank (6:50)	Director
	Tracy Fressel	Director
	Tom Gunderson	Director
	Bob Keenan	Chairman
	Laura Kozlowski	Director
	William Matakas	Mayor
	Ron Mistor	Treasurer
	Cindy Riviera	Vice-Chair/Secretary

Excused	Kevin Potocsky	Director
	Peter Zingas	Director

Others Present:	Trevor Daniel	DDA Legal Counsel
	Jennifer Kibby	DDA Executive Director
	Gail McLeod	Mayor Pro Tem

Conflict of Interest forms were made available on the conference room table.

4. **APPROVAL OF AGENDA**

Motion by C. Riviera supported by R. Mistor

Resolved to approve the agenda, moving committee report action items to number 11.

Motion carried.

5. **APPROVAL OF MINUTES**

Motion by L. Kozlowski, supported R. Mistor

Resolved to approve the minutes of the September 27, 2018 meeting.

Motion carried.

6. DISTRICT ISSUES AND UPDATES

7. CITY UPDATE ON DISTRICT ISSUES.

8. ATTORNEY'S REPORT.

9. CITIZEN'S COMMENTS ON AGENDA ITEMS.

10. FINANCIAL REPORT

Motion by C. Riviera, supported by T. Gunderson;

Resolved to approve the financial report.

Motion carried.

11. COMMITTEE REPORTS

a. Design.

Motion by R. Mistor, supported by T. Gunderson

Resolved to award Signarama a façade grant reimbursement of \$5,000.

Motion carried.

Motion by R. Mistor, supported by F. Frank

Resolved to award Jeanne Salerno a façade grant of \$2,700 to rehabilitate masonry and install two period-style doors at 6708 Park Ave.

Roll Call Vote. T. Gunderson, W. Matakas, C. Riviera voting no.

Motion carried

Motion by T. Fressel, supported by R. Mistor

Resolved to award Stuart Leve, Inc a landscape contract not to exceed \$13,500 to replace Ecorse streetscape planting, fertilize ailing trees, and replace dead trees.

Motion carried.

b. Marketing.

Motion by R. Mistor, supported by L. Kozlowski

Resolved to approve the 2019 special events calendar.

Motion carried.

12. CHAIRMAN'S REPORT

13. EXECUTIVE DIRECTOR'S REPORT

14. UNFINISHED BUSINESS.

15. NEW BUSINESS

16. CITIZEN COMMENTS

17. DIRECTORS' COMMENTS.

18. ADJOURNMENT

Motion by C. Riviera, supported by R. Mistor

Resolved to adjourn the meeting at 7:31.

Motion carried.

Respectfully submitted,

Robert Keenan, Chairman

Cynthia Riviera, Vice-chair/Secretary