



Allen Park Downtown Development Authority



Fred Frank, *Chairperson*

Cynthia Riviera, *Vice-Chair/Secretary*

Ron Mistor, *Treasurer*

BOARD AGENDA-Revised

Thursday, February 25, 2021

6:30 p.m.

A regular meeting of the Allen Park Downtown Development Authority will be held

Thursday, February 28 at 6:30 p.m. electronically via Zoom.

Login: <https://us02web.zoom.us/j/81910338836?pwd=OWY3TC9IQmdDNStuTjF5RENxeXUxdz09>

Meeting ID: 819 1033 8836 Password: 687691 Phone In: 312.626.6799

Activity	Responsibility	Notes
1. Call to Order	Mr. Frank	
2. Roll Call	Ms. Riviera	
3. Agenda <i>ACTION: Shall the agenda be approved?</i>	Mr. Frank	Action
4. Minutes from Previous Meeting <i>ACTION: Shall the minutes of the January 28, 2021 meeting be approved?</i> <i>ACTION: Shall the minutes of the February 11, 2021 special meeting be approved?</i>	Mr. Frank	Action
5. District Issues and Updates	Board	Report
6. City Update on District Issues	Ms. McLeod	Report
7. Citizens' Comments on Agenda Items		
8. Executive Director FY21 Performance Review	Mr. Fressel	Report
9. Attorney's Report <i>ACTION: Shall the executive director's FY22 employment agreement be approved in the form presented and at the salary recommend?</i>	Mr. Daniel	Action
10. Financial Report <i>ACTION: Shall the January 2021 financial report be accepted?</i> <i>ACTION: Shall the FY22 city budget draft be approved?</i>	Mr. Mistor	Action
11. Chairperson's Report	Mr. Frank	Report
12. Executive Director Report Draft FY22 Workplan	Ms. Kibby	Report
13. Committee Reports		
a. Design <i>ACTION: Shall the AI's Asphalt contract to pave 3 Ecorse alleys be approved, not to exceed \$68,700?</i> <i>ACTION: Shall the Casey Fence Co. contract to replace 4 sets of Quandt alley dumpster enclosure gates be approved, not to exceed \$13,000?</i> <i>ACTION: Shall the Casey Fence Co. contract to provide</i>	Mr. Mistor	Action

annual maintenance to all DDA dumpster enclosures be approved, not to exceed \$150/annually?

b. Marketing <i>ACTION: Shall \$7,000 be allocated to the Downtown Dollars program (\$6,000 for underwriting/fees and \$1,000 for marketing: carryout flyers, POS, table tents, FB ads)?</i> <i>ACTION: Shall the 2021 special events calendar be approved?</i>	Ms. Kibby	Action
c. TIF Plan Revision	Mr. Mistor	Report
14. Unfinished Business	Mr. Frank	Discussion
15. New Business	Mr. Frank	Discussion
16. Citizens' Comments		
17. Director Comments	Board	
18. Adjourn	Mr. Frank	Action

Next month's regular board meeting: March 25, 2021