

# MINUTES

## Allen Park Downtown Development Authority

### REGULAR MEETING

Thursday, August 22, 2019

6:30 p.m.

The Allen Park Downtown Development Authority met in regular session on Thursday, August 22, 2019, at 6:30 p.m. in the conference room at city hall.

1. **PLEDGE OF ALLEGIANCE**

2. **CALL TO ORDER** Chairman Fressel called the meeting to order at 6:30 p.m.

3. **ROLL CALL** Ms. Kibby called the roll. A quorum was present.

<b>Present:</b>	Fred Frank	Director
	Tracy Fressel	Chairman
	Tom Gunderson	Director
	Laura Kozlowski	Director
	William Matakas	Mayor
	Ron Mistor	Treasurer
	Pete Zingas	Director
<b>Excused:</b>	Justin Ford	Director
	Bob Keenan	Director
	Cindy Riviera	Vice-Chair/Secretary
<b>Others Present:</b>	Jennifer Kibby	DDA Executive Director

*Conflict of Interest forms were made available on the conference room table.*

4. **APPROVAL OF AGENDA**

*Motion* by W. Matakas supported by R. Mistor

*Resolved* to approve the agenda.

*Motion carried.*

5. **APPROVAL OF MINUTES**

*Motion* by R. Mistor, supported L. Kozlowski

*Resolved* to approve the minutes of the July 25, 2019 meeting.

*Motion carried.*

6. **DISTRICT ISSUES AND UPDATES**

7. **CITY UPDATE ON DISTRICT ISSUES.**

8. ATTORNEY'S REPORT.

9. CITIZEN'S COMMENTS ON AGENDA ITEMS.

10. FINANCIAL REPORT

*Motion* by W. Matakas, supported by P. Zingas;

*Resolved* to approve the financial report.

*Motion carried.*

11. CHAIRMAN'S REPORT

12. EXECUTIVE DIRECTOR'S REPORT

13. COMMITTEE REPORTS

a. Design

*Motion* by R. Mistor, supported by T. Gunderson;

*Resolved* to award Steve Haddix a \$2,035 façade grant for awnings at 18614 Ecorse Rd.

*Motion carried.*

*Motion* by R. Mistor, supported by L. Kozlowski;

*Resolved* to allot an amount not to exceed \$22,455 to replace and refresh landscaping per the Stuart Leve Landscaping quote.

*Motion carried.*

b. Marketing.

14. UNFINISHED BUSINESS.

15. NEW BUSINESS

16. CITIZEN COMMENTS

17. DIRECTORS' COMMENTS.

18. ADJOURNMENT

*Motion* by W. Matakas, supported by T. Gunderson

*Resolved* to adjourn the meeting at 7:12 p.m.

*Motion carried.*

Respectfully submitted,

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Tracy Fressel, Chairman

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Cynthia Riviera, Vice-Chair/Secretary

DRAFT