



**City of Allen Park  
State of Michigan**

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To: Mayor and City Council  
From: Mark A. Kibby, City Administrator  
Date: November 9, 2021  
Re: City Administrator's Report to Council

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1. Wayne County continues to make progress on the Moran Avenue Bridge over the Sexton and Kilfoil Drain (near Goddard & Old Goddard), but it is likely to remain closed for a few more weeks.
2. Street Improvement Millage: Hanfor Avenue – GV Cement still has a section of concrete to pour in the intersection at Hanfor and Laurence and a few lengths of sidewalk to pour. They have started the grading portion of the restoration, but there is a delay with the sod.
3. For the Shenandoah Water Main Replacement project, they have started the grading portion of the restoration, but there is a delay with the sod.
4. Savone Cement is wrapping up work on the Utility Repair.
5. Al's Asphalt continues to work on Park Street with the grading of the street and the installation of the edge drain. The base layer of asphalt is expected to be placed on Thursday. While it is getting late in the season, we are still hopeful that the paving of the Millward Park parking lot will occur this year.
6. Holbrook's Roofing is nearly finished replacing the roof at the Library.
7. The Library swing gate has been installed at the May Street entrance/exit. The Library continues to deal with cars trying to cut the Champaign/Allen Road traffic signal and causing a danger for the patrons and employees.

8. The four (4) new Ford Explorer Police Interceptors have been delivered and are now being outfitted with the necessary police equipment.
9. The City of Allen Park would like to congratulate Allen Park Police Officer Zackary Nielsen for graduating from the Eastern Michigan University School of Police Staff and Command Executive Leadership Program.

The EMU School of Police Staff and Command is a 360-hour executive leadership programs that consists of individual classes spread over 9 months.

The experience takes the officer beyond traditional operational methods and exposes them to strategic thinking and creative and innovative problem-solving, paving the way for further advancement to senior leadership positions within their department.

The course is split into six major topic areas:

- Leadership
- Planning and Decision Making
- Human Resource Management
- Administering the Police Agency
- Critical Situations and Homeland Security
- Managing Technology for Public Safety

Thank you to Patrolman Nielsen for his commitment to improve the services to the residents of Allen Park.

10. To accommodate the Audit Presentation by Plante Moran, the Study Session on December 14<sup>th</sup> will start at 5:15 PM.

11. The Department Heads are working on articles for the next edition of the Allen Park Today magazine, which will be delivered in early December.
12. The Parks & Recreation Department moved their trailers and some other equipment into the old DPS Building. The Fire Department was also able to move the old Fire Truck and the Medical Golf Cart into the DPS Building.
13. The Christmas decorations on Allen Road and Park Avenue will be completed on Wednesday morning.
14. Holiday Activities on Friday, November 19<sup>th</sup>
  - 6:00 PM – Tree Lighting Ceremony at the Historical Museum
  - 6:30 PM – Lighted Christmas Parade on Park Avenue (From Leslie Avenue to Philomene, ending at the Allen Park Community Center)
15. City Hall will be closed for the upcoming Holidays:
  - Veterans Day – Thursday, November 11<sup>th</sup>
  - Thanksgiving – Thursday, November 25<sup>th</sup> and Friday, November 26<sup>th</sup>
  - Christmas Eve and Christmas Day – Thursday, December 23<sup>rd</sup> and Friday, December 24<sup>th</sup>
  - New Year's Eve and New Year's Day – Thursday, December 30<sup>th</sup> and Friday, December 31<sup>st</sup>