

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 26, 2020

Mayor Gail McLeod called the Meeting to order at 6:00 PM - **VIA ZOOM-** Webinar ID – 849-4763-3582
Roll Call showed present: Councilman Felice “Tony” Lalli, Councilman Daniel Loyd, Councilwoman Pamela Sych, Councilman Matthew E. Valerius, Councilman Gary Schlack, Councilman Charles Blevins, and Treasurer Maureen Armstrong

Motion by Lalli

Supported by Valerius

RESOLVED, to approve the Agenda with moving R-7 DPS Metal Building up to the top to R-1

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-0078

Motion by Blevins

Supported by Schlack

RESOLVED, to approve the Minutes for the Regular Meeting of May 12, 2020

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-079

Motion by Schlack

Supported by Loyd

RESOLVED, to approve the Minutes for the Special Meeting of May 20, 2020

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-080

Motion by Lalli

Supported by Valerius

RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-081

Motion by Blevins

Supported by Loyd

RESOLVED, to approve the CONSENT AGENDA as follows:

A. Purchasing Actions

1. Claims & Accounts
2. Payroll Report

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-082

Motion by Lalli

Supported by Loyd

RESOLVED, to award the Bid for the Pre-Engineered Metal Building at the New DPS Facility to Wolverine Steel Erectors at a cost of \$1,119,849.00

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-083

Motion by Schlack

Supported by Blevins

WHEREAS, Section 10.04 of the City Charter for the City of Allen Park provides that a budget shall be adopted for each fiscal year and that said budget shall be adopted by the City Council of said City in the form of a resolution; and,

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 26, 2020

WHEREAS, such Section 10.04 also states that such resolution shall provide for an appropriation of money budgeted for municipal purposes during the next fiscal year succeeding said resolution's adoption; and,

WHEREAS, such Section 10.04 of said City Charter also provides that such resolution shall determine the amount of revenue to be raised by taxation; and,

WHEREAS, under said Section 10.05 it is incumbent upon the said City Council for the City of Allen Park now to provide a budget and capital improvement plan for the fiscal year from July 1, 2020 to June 30, 2021; and,

WHEREAS, a properly drafted and proposed budget has been submitted to the City Council in compliance with the requirements contained in Article 10 of the said City Charter, and in compliance with requirements of Public Act 621 of 1978; and,

WHEREAS, such budget proposal, together with all supporting schedules and the City Manager's budget statement, has been duly filed with the City Council and become a matter of public record, available for public inspection with the City Clerk and the Allen Park Public Library; and,

WHEREAS, such proposed budget hearing has been advertised in the Heritage Newspaper on April 12th, 2020, and a public hearing held on April 28, 2020 as required by statute and other regulations; and,

WHEREAS, the proposed budget as approved by the City Council reflects a balanced document with the total general fund revenues equal to \$23,724,693 and general fund expenditures equal to \$23,724,693 and a total millage levy of 23.9677 mills as detailed in the budget document; and,

WHEREAS, such millage is in accordance with Public Act 5 of 1982; and,

BE IT RESOLVED, that the approximate total amount of money required and set forth by the terms of said proposed budget attached hereto (less TIF's), said sum being \$7,947,957 or 10.4915 mills for General Operating; \$1,907,416 or 2.5179 mills for Refuse Collection; \$1,296,179 or 1.5533 mills for Debt Service; \$5,318,300 or 6.6825 mills for Police & Fire voted assessment; \$636,670 or .8394 mills for Library operating; and \$1,570,918 or 1.8823 voted mills for Road Construction shall be provided for the fiscal year herein above-stipulated by the levying of taxes by the said City of Allen Park upon the real and personal property within such City, including a property tax administration fee of 1%, to be used for the cost incurred in the administration and collection of property taxes in such departments as the Assessor's, Treasurer's, Purchasing and Controller's; and,

BE IT FURTHER RESOLVED, that the budget summaries as presented can be approved as set forth in the said 2020/2021 City Budget document; and,

BE IT FURTHER RESOLVED, that as recommended for city non-union employees, a 2% increase from the current annual salary of \$79,941.68 be budgeted for the DDA director to \$81,541.51 and to move funds budgeted in 250-000-953.000 (New Projects) to 250-000-999.000 (Contingency) until a new Tax Increment Financing Plan is prepared and submitted to Mayor and Council for approval.

BE IT FURTHER RESOLVED that the City Council hereby adopts the 2020/2021 budget as shown in the budget documents and as amended in the paragraph above. The amounts in the budget documents reflected by City departments will be used for comparative reporting purposes; and,

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 26, 2020

BE IT FURTHER RESOLVED, that the water rate and sewer rates reflect the combined Ready to Serve Charge for each customer connection to be \$22.40; that the water rate for each unit be \$4.30 per unit; that the rate for sewer treatment be \$4.44 per unit; this rate change shall provide a part of the revenue needed to cover the operations of the Water & Sewer Department;

BE IT FURTHER RESOLVED, that the City Administrator is authorized to make budgetary transfers within the appropriation centers established through this budget not exceeding \$10,000 and that all other transfers between appropriation centers may be made only by further action of the City Council pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act; and,

THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Allen Park, Wayne County, Michigan, that the proposed budget, as presented, together with the Administrator's budget letter, supporting schedules, statements, budget summaries and related documents, if any, appended thereto, incorporated herein and by reference made part thereof, and as modified by the City Council, be and the same hereby is adopted as the budget for the City of Allen Park for fiscal period from July 2020 to June 2021.

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-084

Motion by Sych

Supported by Valerius

RESOLVED to approve the Wayne County Annual Maintenance Permit - A-20076

Authorizes the municipality to occupy Wayne County road right-of-way for the purpose of inspection, repair, and routine maintenance and Authorize Tom Murray to sign

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-085

Motion by Sych

Supported by Lalli

RESOLVED, to approve the Wayne County Annual Pavement Restoration Permit - A-20131

Authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of pavement repair and restoration and Authorize Tom Murray to sign

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-086

Motion by Sych

Supported by Valerius

RESOLVED to approve the Wayne County Annual Permit for Special Events - A-20161

Grants preliminary authorization to the municipality to Temporarily close a County road for a reasonable length of time for a parade, Marathon, festival, or similar activity; To use a County road as a detour for traffic around such activity taking place on a Non-County road; Place a temporary banner within the County right-of-way and Authorize Tom Murray to sign

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-087

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 26, 2020

Motion by Lalli

Supported by Valerius

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Financially Distressed Cities, Villages, and Townships (FDCVT) grant in the amount of up to \$189,194.00 toward reimbursement of expenditures required to implement a new Roof at the Fire Department and Body Cameras for the Police Department, and

WHEREAS, the State of Michigan requires each municipality's governing body to adopt a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan FDCVT grant program, and

WHEREAS, The City of Allen Park acknowledges that it:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act,
2. Has filed its financial plan (deficit elimination plan) per the Glenn Stiel State Revenue Sharing Act, as applicable,
3. Is not delinquent in making payment that are due on loans issued pursuant to the Emergency Municipal Loan Act, and
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a FDCVT grant funded project;

NOW, THEREFORE, BE IT RESOLVED THAT the Allen Park Mayor and City Council hereby authorize participation in the a new Roof at the Fire Department and Body Cameras for the Police Department and on behalf of the City of Allen Park authorizes City Administrator Mark Kibby to provide this resolution indicating its approval to the State of Michigan relating to the FDCVT requirements

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-088

Motion by Blevins

Supported by Schlack

RESOLVED to concur with the request from Fire Chief LaFond and recommend that Mayor and Council award the bid for the Fire Department Roof Replacement to Holbrook Roofing in the amount of \$132,907.00. The FDCVT will fund 80% of the project (\$106,326.00) and the remaining 20% (\$26,581.00) will come from budget line item 401-000-985.002 – Capital Outlay – Public Safety

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-089

Motion by Valerius

Supported by Lalli

RESOLVED to approve the 1st & 2nd Reading of Proposed Ordinance #02 – 2020 an Ordinance amending Chapter 10, “Buildings and Building Regulations”, Article II, “State Construction Code”, Division 2 “Construction Board of Appeals”, to update the provision for a Construction Board of Appeals

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-090

City of Allen Park Regular Council Meeting Minutes
Tuesday, May 26, 2020

Motion by Schlack

Supported by Loyd

RESOLVED to approve the 1st & 2nd Reading of Proposed Ordinance #03 – 2020 an Ordinance amending Chapter 10, “Buildings and Building Regulations”, Article III, “Property Maintenance Code”, to update the International Property Maintenance Code from the 2009 Edition to the 2018 Edition

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-091

Motion by Blevins

Supported by Lalli

RESOLVED, to adjourn the Regular Council Meeting at 7:22 PM

Roll Call Vote: Unanimous

MOTION ADOPTED – 20-0526-092

Gail McLeod – Mayor

Michael I. Mizzi – City Clerk