

City of Allen Park Regular Council Meeting Minutes  
Tuesday, May 22, 2018

Mayor William B. Matakas called the Meeting to order at 6:00 PM at the Community Center  
Roll Call showed present: Councilwoman Gail McLeod, Councilman Kevin Rourke, Councilwoman Tina  
Gaworecki, Councilman Angelo Americo DeGiulio, Councilman Harry Sisko and Councilman Larry Templin;

Also present: City Administrator Mark Kibby, City Attorney Joe Couvreur, Finance Director Bob Cady, Police  
Chief James Wilkewitz, Fire Chief Doug LaFond, Parks & Rec Director Pat Hawkins, Deputy Parks & Rec  
Director Rob Fulton, Water Dept. Forman Bill Miner, Building Official Dave Boomer, Treasurer Maureen C.  
Armstrong & City Clerk Michael I. Mizzi

Motion by Sisko

Supported by DeGiulio

RESOLVED, to approve the Agenda with separating Claims & Accounts from the Consent Agenda

MOTION ADOPTED – 18-0522-0100

Motion by Rourke

Supported by McLeod

RESOLVED, to approve the Minutes for the Regular Meeting of April 24, 2018

MOTION ADOPTED – 18-0522-101

Motion by Gaworecki

Supported by Templin

RESOLVED, to approve the Minutes for the Regular Meeting of May 8, 2018

MOTION ADOPTED – 18-0522-102

Motion by DeGiulio

Supported by Sisko

RESOLVED, to approve the Minutes for the Special Meeting of May 17, 2018

MOTION ADOPTED – 18-0522-103

Motion by McLeod

Supported by Templin

RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and  
submissions

MOTION ADOPTED – 18-0522-104

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to approve Claims and Accounts as presented

MOTION ADOPTED – 18-0522-105 – Councilwoman Gaworecki wanted it noted in the minutes that there was  
NO activity in Claims & Accounts for the Downtown Development Authority

Motion by Rourke

Supported by Gaworecki

RESOLVED, to approve the following Consent Agenda Items:

**A. Purchasing Actions**

**2. Payroll Report**

MOTION ADOPTED – 18-0522-106

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Motion by DeGiulio

Supported by Templin

RESOLVED, to adopt the FY 2018/2019 Budget and the following Amendment was made:

Motion by Gaworecki

Supported by McLeod

RESOLVED, to Amend the Budget Resolution and remove the Downtown Development Authorities Budget

**Roll Call Vote: 4 YES** – Gaworecki, McLeod, Sisko & Templin **3 NO** – DeGiulio, Matakas & Rourke

MOTION ADOPTED – 17-0522-107

Back to the Original Motion with the Amendment:

Motion by DeGiulio

Supported by Templin

WHEREAS, Section 10.04 of the City Charter for the City of Allen Park provides that a budget shall be adopted for each fiscal year and that said budget shall be adopted by the City Council of said City in the form of a resolution; and,

WHEREAS, such Section 10.04 also states that such resolution shall provide for an appropriation of money budgeted for municipal purposes during the next fiscal year succeeding said resolution's adoption; and,

WHEREAS, such Section 10.04 of said City Charter also provides that such resolution shall determine the amount of revenue to be raised by taxation; and,

WHEREAS, under said Section 10.05 it is incumbent upon the said City Council for the City of Allen Park now to provide a budget and capital improvement plan for the fiscal year from July 1, 2018 to June 30, 2019; and,

WHEREAS, a properly drafted and proposed budget has been submitted to the City Council in compliance with the requirements contained in Article 10 of the said City Charter, and in compliance with requirements of Public Act 621 of 1978; and,

WHEREAS, such budget proposal, together with all supporting schedules and the City Manager's budget statement, has been duly filed with the City Council and become a matter of public record, available for public inspection with the City Clerk and the Allen Park Public Library; and,

WHEREAS, such proposed budget hearing has been advertised in the Heritage Newspaper on April 8<sup>th</sup>, 2018, and a public hearing held on April 24, 2018 as required by statute and other regulations; and,

WHEREAS, the proposed budget as approved by the City Council reflects a balanced document with the total general fund revenues equal to \$22,844,570 and general fund expenditures equal to \$22,844,570 and a total millage levy of 24.9776 mills as detailed in the budget document; and,

WHEREAS, such millage is in accordance with Public Act 5 of 1982; and,

BE IT RESOLVED, that the approximate total amount of money required and set forth by the terms of said proposed budget attached hereto (less TIF's), said sum being \$7,520,000 or 10.4957 mills for General Operating; \$1,805,000 or 2.5189 mills for Refuse Collection; \$1,972,606 2.5557 mills for Debt Service; \$4,893,000 or 6.6845 mills for Police & Fire voted assessment; \$601,600 or .8397 mills for Library operating;

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and \$1,453,000 or 1.8831 voted mills for Road Construction shall be provided for the fiscal year herein above-stipulated by the levying of taxes by the said City of Allen Park upon the real and personal property within such City, including a property tax administration fee of 1%, to be used for the cost incurred in the administration and collection of property taxes in such departments as the Assessor's, Treasurer's, Purchasing and Controller's; and,

BE IT FURTHER RESOLVED, that the budget summaries as presented can be approved as set forth in the said 2018/2019 City Budget document; and,

BE IT FURTHER RESOLVED, that the City Council hereby adopts the 2018/2019 budget as shown in the budget documents however, for monthly reports to the City Council, the amounts in the budget documents reflected by City departments will be used for comparative reporting purposes; and,

BE IT FURTHER RESOLVED, that the water rate and sewer rates reflect the combined Ready to Serve Charge for each customer connection to be \$15.75; that the water rate for each unit be \$4.06 per unit; that the rate for sewer treatment be \$4.23 per unit; this rate change shall provide a part of the revenue needed to cover the operations of the Water & Sewer Department;

BE IT FURTHER RESOLVED, that the City Administrator is authorized to make budgetary transfers within the appropriation centers established through this budget not exceeding \$5,000 and that all other transfers between appropriation centers may be made only by further action of the City Council pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act; and,

THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Allen Park, Wayne County, Michigan, that the proposed budget, with the exception of the Downtown Development Authorities Budget, together with the Administrator's budget letter, supporting schedules, statements, budget summaries and related documents, if any, appended thereto, incorporated herein and by reference made part thereof, and as modified by the City Council, be and the same hereby is adopted as the budget for the City of Allen Park for fiscal period from July 2018 to June 2019

MOTION ADOPTED UNANIMOUSLY – 17-0522-108

Motion by Rourke

Supported by DeGiulio

RESOLVED, to approve the Contract with DTE regarding the LED Street Light Conversion/Distressed City Grant in the amount of \$172,834.18

MOTION ADOPTED – 17-0522-109

Motion by DeGiulio

Supported by Gaworecki

Whereas, the City moved into its new City Hall on the 7th day of May 2018, and to be in compliance with the Open Meetings Act, ADA requirements and to provide ample parking and accessibility to better serve the needs of all the residents of Allen Park,

Be it resolved that, effective the 1st day of June 2018, all Commissions, Council Committees and the DDA are to conduct their meetings at the new City Hall, 15915 Southfield Road, thereby providing our residents with one, centralized meeting location within the City.

Be it further resolved that, to ensure continued transparency related to all City business, all commissions, committees and the DDA will provide the City Clerk and City Administrator with their monthly

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Agenda's 3 to 5 days prior to a scheduled meeting. All meeting minutes for posting on the City's website should be submitted to the City Clerk and City Administrator 5 to 8 days after a meeting.

Therefore, be it finally resolved that a copy of this Resolution will be filed with the City Clerk and posted, where needed

MOTION ADOPTED UNANIMOUSLY – 17-0522-110

Motion by DeGiulio

Supported by Templin

RESOLVED, to Grant Special Land Use #01-2018 received from Sam Auon for a Used Car Lot at 4117 Allen and the following Resolution was made:

Motion by McLeod

Supported by Matakas

RESOLVED, to TABLE the Special Land Use #01-2018 received from Sam Auon for a Used Car Lot at 4117 Allen

**Roll Call Vote:** 1 YES – McLeod 6 NO – Gaworecki, Matakas, Rourke, Sisko, Templin & DeGiulio

MOTION FAILED – 17-0522-111

\*Discussion was held in regards to the Land Use and the Mayor and City Council noted various factors including the proposed use is not harmonious and appropriate with the existing or intended character of the area. It was noted existing is a church to the North, a restaurant to the South, residential to the East, and office to the West. It was also noted the intended use on the Master Plan has the site designated as Neighborhood Commercial and that the Master Plan has the area across the street to the West designated as Community Commercial

Back to the Original Motion

Motion by Templin

Supported by Sisko

RESOLVED, to Grant Special Land Use #01-2018 received from Sam Auon for a Used Car Lot at 4117 Allen

**Roll Call Vote:** 1 YES – DeGiulio 6 NO – Gaworecki, Matakas, McLeod, Rourke, Sisko & Templin

MOTION FAILED – 17-0522-112 (Special Land Use #01-2018 not Granted)

Motion by Rourke

Supported by Templin

RESOLVED, to have a 1<sup>st</sup> & 2<sup>nd</sup> Reading of Proposed Ordinance #04– 2018 an Ordinance amending Chapter 48 “Utilities”, Article II “Water” Division 4 Repeal and Readoption of Section 48-34 to add a provision regarding process for Lessee responsibility for Water Bill

MOTION ADOPTED – 17-0522-113

Motion by McLeod

Supported by DeGiulio

RESOLVED, to Convene into Closed Session to consider the purchase or lease of real property as permitted under MCL 15.268 (d)

Roll Call Vote: Unanimous

MOTION ADOPTED – 17-0522-114

The door was closed at 8:20 PM

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The door was opened at 9:22 PM

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to reconvene into the Regular Council Meeting

MOTION ADOPTED – 17-0522-115

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to adjourn the Regular Council Meeting at 9:23 PM

MOTION ADOPTED – 18-0522-116

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William B. Matakas – Mayor

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Michael I. Mizzi – City Clerk