



**City of Allen Park
State of Michigan**

Mark A. Kibby
City Administrator
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**15915 Southfield Road
Allen Park, MI 48101
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To: Mayor and City Council
From: Mark A. Kibby, City Administrator
Date: March 17, 2020
Re: Council Housekeeping Report

1. The installation of the new water meters that was set to begin in April has been postponed until May 5th.

The residents will receive a blue notice card with information and instructions to schedule an appointment. There are two more notice cards that will be sent out, but failure to have the meter changed will result in the water service being interrupted.

2. The following employees will reach a milestone in years of service with the City –
Mark Kibby (Administration) – 5 Years – March 26th