

MINUTES

Allen Park Downtown Development Authority

REGULAR MEETING

Thursday, September 27, 2018

6:30 p.m.

The Allen Park Downtown Development Authority met in regular session on Thursday, September 27, 2018, at 6:30 p.m. in the conference room at city hall.

1. PLEDGE OF ALLEGIANCE

2. **CALL TO ORDER** Chairman Keenan called the meeting to order at 6:30 p.m.

3. **ROLL CALL** Treasurer Mistor called the roll. A quorum was present.

Present:	Tracy Fressel	Director
	Bob Keenan	Chairman
	Laura Kozlowski	Director
	Gail McLeod	Mayor Pro-Tem
	Ron Mistor	Treasurer
	Peter Zingas	Director
Excused:	Fred Frank	Director
	Tom Gunderson	Director
	Kevin Potocsky	Director
	Cindy Riviera	Vice-Chair/Secretary
Others Present:	Trevor Daniel	DDA Legal Counsel
	Jennifer Kibby	DDA Executive Director

Conflict of Interest forms were made available on the conference room table.

4. APPROVAL OF AGENDA

Motion by L. Kozlowski supported by R. Mistor

Resolved to approve the agenda.

Motion carried.

5. APPROVAL OF MINUTES

Motion by G. McLeod, supported L. Kozlowski

Resolved to approve the minutes of the July 26, 2018 meeting.

Motion carried.

6. DISTRICT ISSUES AND UPDATES

7. CITY UPDATE ON DISTRICT ISSUES.

8. ATTORNEY'S REPORT.

9. CITIZEN'S COMMENTS ON AGENDA ITEMS.

10. FINANCIAL REPORT

Motion by P. Zingas, supported by T. Fressel;

Resolved to approve the financial report.

Motion carried.

11. CHAIRMAN'S REPORT

12. EXECUTIVE DIRECTOR'S REPORT

13. COMMITTEE REPORTS

a. Design.

Motion by L. Kozlowski, supported by G. McLeod

Resolved to table discussion of the Salerno façade grant.

Motion carried.

Motion by T. Fressel, supported by P. Zingas

Resolved to award John's Landscaping and Snow Removal a 10% increase of \$1,670, contingent upon a two year contract.

Motion carried

Motion by R. Mistor, supported by G. McLeod

Resolved to table discussion of the Ecorse landscaping replacement.

Motion carried.

b. Marketing.

14. UNFINISHED BUSINESS.

15. NEW BUSINESS

16. CITIZEN COMMENTS

17. DIRECTORS' COMMENTS.

18. ADJOURNMENT

Motion by T. Fressel, supported by L. Kozlowski

Resolved to adjourn the meeting at 8:05.

Motion carried.

Allen Park Downtown Development Authority Minutes

Respectfully submitted,

Robert Keenan, Chairman

Ron Mistor, Treasurer