

**City of Allen Park Employees Retirement System  
Regular Meeting Minutes  
Wednesday – May 12, 2021**

Trustee Ellen Templin called the meeting to order at 1:00 p.m. Roll Call showed present:

Trustees: Ellen Templin, Jeff Page, Amanda Wertz, William Mehall

Also Present: Frank Judd (Board Attorney) and James Wilkewitz (Pension Administrator)  
Carolyn Rains, Gary Salzer (PNC)

Amendments to the Agenda – None

Motion by: Templin

Supported by: Mehall

Resolved to, accept the appointment of Ryan Croft to fill the Fire Employee Trustee position vacated by Michael Stasick (Retirement) term to expire 12/31/2022.

MOTION ADOPTED UNANIMOUSLY 05-12-2021

Motion by: Page

Supported by: Wertz

Receive nominations and elect a Trustee to serve as Chairperson for the Allen Park Employee's Retirement System.

Nominated: Ellen Templin, nomination accepted.

MOTION ADOPTED UNANIMOUSLY 05-12-2021

Motion by: Page

Supported by: Wertz

Resolved, to approve Consent Agenda

- a. Approve Agenda for May 12, 2021
- b. Approve Minutes for Regular Meeting of March 10, 2021
- c. Approve payment of invoice from James Wilkewitz for Pension Board Administrator services for March 10, 2021 to May 6, 2021 - \$1665.00
- d. Approve payment of Gabriel, Roeder, Smith & Company invoice January 1, 2021 to March 31, 2021 for Benefit Calculations and Exclusionary Ratios – \$1,505.00
- e. Approve payment of Gabriel, Roeder, Smith & Company invoice #461890 for EDRO calculations for Michael and Dawn Stasick – \$1,500.00

- f. Approve payment of legal fees to VanOverbeke, Michaud and Timmony P.C. for the period of January 31, 2021 to March 31, 2021- \$2,630.40
- g. Approve payment to PNC Institutional Asset Management for investment consulting fees from January 1, 2021 to March 31, 2021- \$41,049.11
- g. Update of Employer Contributions

MOTION ADOPTED UNANIMOUSLY 05-12-2021

Motion by: Page  
Supported by: Wertz  
Resolved, to accept PNC Institutional Update  
Presented by Carolyn Rains and Gary Salzer  
MOTION ADOPTED UNANIMOUSLY 05-12-2021

Motion by: Page  
Supported by: Mehall  
Resolved to accept Application for Retirement from Douglas LaFond (Fire Chief) effective 7/8/2021

MOTION ADOPTED UNANIMOUSLY 05-12-2021

Motion by: Stasick  
Supported by: Page  
Accept Application for Retirement from Joseph Hughes (Fire Command) effective 7/6/2021

MOTION ADOPTED UNANIMOUSLY 05-12-2021

Motion by: Wertz  
Supported by: Page  
Review Municipal Fiduciary Insurance Policy and approve payment to Union Services Agency for insurance coverage for the Allen Park Employees' Retirement System for the period of 3/23/2021 to 3/22/2022- \$18,744.00

MOTION ADOPTED UNANIMOUSLY 05-12-2021

Legal Update from Board Attorney:  
a. Michigan Public Act 228 of 2020, Open Meetings Act

Citizen Comments:

Motion by: Page  
Supported by: Wertz  
Resolved to adjourn the meeting at: 2:10 p.m.

MOTION ADOPTED UNANIMOUSLY 05-12-2021

The next Regular Meeting: Wednesday, July 14, 2021 – 1:00p.m.

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James Wilkewitz, Pen. Admin