

City of Allen Park Regular Council Meeting Minutes
Tuesday, June 26, 2018

Mayor William B. Matakas called the Meeting to order at 6:00 PM at the New City Hall - 15915 Southfield Rd. Roll Call showed present: Councilwoman Gail McLeod, Councilman Kevin Rourke, Councilwoman Tina Gaworecki, Councilman Angelo Americo DeGiulio, and Councilman Larry Templin;

Also present: City Administrator Mark Kibby, City Attorney Joe Couvreur, Finance Director Bob Cady, Deputy Finance Director Amanda Wertz, Police Chief James Wilkewitz, Deputy Fire Chief Ed Cann, Parks & Rec Operations & Facilities Manager Kyle Kar, Deputy Parks & Rec Director Rob Fulton, DPW Director Tom Murray, Building Official Dave Boomer, Treasurer Maureen C. Armstrong & City Clerk Michael I. Mizzi
Excused: Councilman Harry Sisko

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to approve the Agenda with separating Claims & Accounts from the Consent Agenda

MOTION ADOPTED – 18-0626-0130

Motion by Templin

Supported by Rourke

RESOLVED, to approve the Minutes for the Regular Meeting of June 12, 2018

MOTION ADOPTED – 18-0626-131

Motion by McLeod

Supported by Gaworecki

RESOLVED, to Accept and File the City Administrators operational updates/reports/documents and submissions

MOTION ADOPTED – 18-0626-132

Motion by DeGiulio

Supported by McLeod

RESOLVED, to approve Claims and Accounts as presented

MOTION ADOPTED – 18-0626-133

Motion by Rourke

Supported by Gaworecki

RESOLVED, to approve the following Consent Agenda Items:

A. Purchasing Actions

2. Payroll Report

MOTION ADOPTED – 18-0626-134

Motion by Rourke

Supported by Templin

RESOLVED, to approve the Festivities Commission request to close down Allen Rd. from Southfield to Roosevelt on August 3rd and August 4th for the 37th Annual Allen Park Arts & Crafts Street Fair

MOTION ADOPTED – 18-0626-135

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to approve the Festivities Commission request to sell Beer & Wine at the 2018 Street Fair

MOTION ADOPTED – 18-0626-136 with DeGiulio casting a NO vote

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Motion by Rourke

Supported by McLeod

RESOLVED, to approve the closing down of Allen Rd. from Southfield to White Street for the DDA's "Made in Michigan Festival Friday, September 28th through September 29th

MOTION ADOPTED – 18-0626-137

Motion by Templin

Supported by McLeod

RESOLVED, to approve the sale of Beer & Wine at the Made in Michigan Festival for September 28, 2018 through September 29, 2018

MOTION ADOPTED – 18-0626-138 with DeGiulio casting NO votes

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to award the Bid for the Crack Seal Program to the lowest qualified bidder Al's Asphalt in the amount of \$98,100.00 with funds to come from Act 51 Major and Local Roads Budgets

MOTION ADOPTED – 18-0626-139

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to approve the Salaried Personnel Wage Increases effective July 1, 2018 as follows:

<u>Name</u>	<u>Title</u>	<u>Old Salary</u>	<u>New Salary</u>
Matt Baker	Building Inspector	\$58,835.13	\$60,306.01
Jackie Baxter	Payroll Coordinator	\$48,460.08	\$49,671.58
Sandy Blakney	Librarian	\$74,069.13	\$75,920.86
Dave Boomer	Community Devel.	\$78,799.19	\$80,769.17
Robert Cady	Finance Director	\$91,404.38	\$93,689.49
Edward Cann	Deputy Fire Chief	\$78,397.64	\$80,357.58
Matt Dohring	DPS Supervisor	\$63,679.64	\$65,271.63
Rob Fulton	Deputy Parks & Rec	\$58,000.00	\$59,450.00
Patrick Hawkins	Parks & Recreation	\$76,485.50	\$78,397.64
Douglas LaFond	Fire Chief	\$90,999.50	\$93,274.49
John Mensinger	DPS Supervisor	\$65,843.09	\$67,489.17
William Miner	DPS Supervisor	\$63,679.64	\$65,271.63
Tom Murray	DPS Director	\$75,000.00	\$76,875.00
Ken Simerly	Ordinance Officer	\$46,125.00	\$47,278.13
Amanda Wertz	Deputy Finance Dir.	\$75,645.09	\$77,536.22
James Wilkewitz	Police Chief	\$93,151.57	\$95,480.36
Deborah Zettel	Administrative Asst.	\$36,614.28	\$37,529.64

MOTION ADOPTED – 18-0626-140

Motion by DeGiulio

Supported by Gaworecki

RESOLVED, to approve the standard 2.5% Salary Increase for City Administrator Mark Kibby for a salary of \$103,525.00 effective July 1, 2018

MOTION ADOPTED – 18-0626-141

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Motion by McLeod
Supported by DeGiulio

RESOLVED, to approve the Part-time Employee Hourly Wage Increases effective July 1, 2018 as follows:

<u>Name</u>	<u>Department</u>	<u>Old Rate</u>	<u>New Rate</u>
Jacques Desrosiers	Ordinance	\$18.45	\$19.00 per hour
Jim Grose	Deputy City Clerk	\$23.00	\$23.58 per hour
Christine Jahns	Deputy Assessor	\$31.75	\$32.54 per hour
Tannia Jett	Ordinance	\$17.43	\$19.00 per hour
Matthew Para	City Clerk	\$11.79	\$12.08 per hour
Darlene Swoveland	Finance	\$15.00	\$15.38 per hour
Ellen Templin	Treasurer	\$12.30	\$12.61 per hour

MOTION ADOPTED – 18-0626-142 with Councilman Templin refraining from this vote

Motion by Templin
Supported by Gaworecki

RESOLVED, to approve the FY2017/2018 Year End Budget Amendments as follows:

General Fund -101

	Original Budget	Proposed Amendment	Change	% Change
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Expenditure

Dept.

Administration	7,002,346	7,801,646	799,300	11%
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As mentioned previously, the bids for City Hall that were opened after adoption of the 2018. Budget came in higher than originally budgeted by approximately \$600,000.

Finally, the local road work was able to move at a faster than anticipate rate. We will need to transfer an additional \$250,000.

Finance	316,708	324,708	8,000	3%
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Accounts payable P/T salary increase.

City Hall	489,985	605,895	115,910	24%
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Additional charges related to utilities, IT and extra months lease payment.

Police	5,536,543	5,616,543	80,000	1%
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Police Towing is coming in slightly over budget. This line has an offsetting revenue.

Fire	3,474,956	3,599,956	125,000	4%
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As mentioned during the 2018/2019 budget meetings, there has been an uptick in Fire

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personnel injuries. This has resulted in higher than anticipated overtime.

DPW	1,602,208	1,657,208	55,000	3%
Change is related to medical charges and vehicle maintenance.				

Parks & Rec	345,419	295,419	(50,000)	-14%
P/T services and professional services are coming in under budget.				

Community Center	739,347	648,347	(91,000)	-12%
In addition to P/T services and professional services as noted above, building maintenance is coming in below budget.				

Retiree Healthcare	3,197,500	2,797,500	(400,000)	-13%
Retiree medical payments are coming in lower than in the previous year.				

Major Roads - 202

	Original Budget	Proposed Amendment	Change	%
Revenue	1,789,600	1,875,600	86,000	5%
Increase in State funding beyond our original estimates.				

Expenditure	1,789,600	2,314,275	524,675	29%
Increase in expenses are related to Pelham construction, Enterprise Drive and a bump up in timing of Park Ave. construction.				

Local Roads - 203

	Original Budget	Proposed Amendment	Change	%
Revenue	3,161,532	3,702,532	541,000	17%
Increase in State funding beyond our original estimates, an additional payment and an additional transfer from the general fund.				

Expenditure	3,161,532	3,748,048	586,516	19%
Millage construction has been completed at an increased pace. In addition, engineering cost for construction are higher than expected.				

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Motion by Rourke

Supported by Gaworecki

RESOLVED, to approve the City of Allen Park Water Supply Line Replacement Policies/Consents regarding the Replacement of Lead Water Supply Lines

MOTION ADOPTED – 18-0626-144

Motion by McLeod

Supported by Gaworecki

RESOLVED, to have a 3rd Reading & Public Hearing for Proposed Ordinance #04– 2018 an Ordinance amending Chapter 48 “Utilities”, Article II “Water” Division 4 Repeal and Readoption of Section 48-34 to add a provision regarding process for Lessee responsibility for Water Bill

MOTION ADOPTED – 18-0626-145

Motion by Templin

Supported by DeGiulio

RESOLVED, to have a Final Reading & Adoption of Ordinance #04– 2018 an Ordinance amending Chapter 48 “Utilities”, Article II “Water” Division 4 Repeal and Readoption of Section 48-34 to add a provision regarding process for Lessee responsibility for Water Bill Premises – Shall this Ordinance Pass?

Roll Call Vote: Unanimous

MOTION ADOPTED – 18-0626-146

Motion by Rourke

Supported by Templin

RESOLVED, to Convene into Closed Session to consider the purchase or lease of real property as permitted under MCL 15.268 (d), Contract/Labor Negotiations as permitted under MCL 15.268 (c) and Pending Litigation as permitted under MCL 15.268 (e)

Roll Call Vote: Unanimous

MOTION ADOPTED – 17-0626-147

The door was closed at 7:36 PM

The door was opened at 9:05 PM

Motion by Gaworecki

Supported by DeGiulio

RESOLVED, to reconvene into the Regular Council Meeting

MOTION ADOPTED – 17-0626-148

Motion by Templin

Supported by McLeod

RESOLVED, to adjourn the Regular Council Meeting at 9:05 PM

MOTION ADOPTED – 18-0626-149